



# Small Business **Accounting** **Support** Services.

# Accounting Support Services Specifically Designed for Small Businesses, Like Yours.

For nearly 80 years, S.R. Snodgrass has provided expert Tax Planning and advice that's helped hundreds of organizations in our region grow and prosper. We identify operational efficiencies and opportunities for process improvements affecting revenue, cost reductions, balance sheet management, and risk management. When tax laws change, we explain new procedures and quickly alert clients as to how they will be impacted.

## Now: Affordable, Expert “Back Office” Accounting Support for Small Businesses.

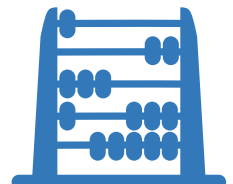
We are pleased to offer our experience to small businesses and nonprofit organizations in a very affordable menu of services that you choose from, specifically tailored to meet your needs. We partner directly with you and your staff to eliminate the stress of managing the accounting function, so you can focus on what you do best—building your business!

### We Provide:

- Online real-time bookkeeping using QuickBooks  
Online or after-the-fact bookkeeping assistance
- Training and assisting in-house bookkeepers
- Vendor bill payment (check writing services and/or online)
- Reconcile monthly bank accounts
- Reconcile other balance sheet accounts
- Registration of new businesses or establishment of tax accounts in new jurisdictions
- Support for regulatory and insurance audits
- Employee benefit plan reporting
- Payroll processing and reporting – live payroll or after the fact
- Designing financial statements and management reports to provide key performance indicators

### Tax Compliance Services:

- Sales tax
- Payroll taxes
- Preparation of W-2 and 1099 forms
- Municipal business taxes
- Business property returns
- Corporate, partnership, individual, and trust income tax return preparation
  - Calculation of quarterly estimated payments
  - Assistance with notices from tax authorities
  - Services for QuickBooks



## Day-to-Day Bookkeeping Services, Specifically Designed for Small Businesses

- Accounts payable (entry, bill paying)
- Accounts receivable (entry, invoicing, deposits, collection)
- Bank reconciliations
- Inventory management
- Bookkeeping cleanup
- General ledger
- Tax forms (1099s, 1096)
- Payroll processing
- Outsourced bookkeeping

### We Take Your Business as Personally as You Do.

For nearly 80 years of service to this region, we've helped hundreds of small businesses, just like yours, grow and prosper. It's not just words; it's a true commitment to partnering with every client—regardless of size—every day. As we like to say, "We're All In."

Regardless of what type of business you manage—new or established, for-profit or nonprofit, home-based or retail, financial or industrial—you can count on Snodgrass to take your business as personally as you do. You'll get top-notch accounting support with daily contact and the latest technology and software.



**Audit and Assurance | Information Technology | Risk Advisory | Tax Preparation & Planning | Attack and Penetration**

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